

PRIVATE WORKS INFORMATION SHEET

IMPORTANT INFORMATION FOR LANDOWNERS & FARM PLANNERS

No structure is to be built, or filling to be placed, on land that has an easement in favour of an Authority without consent and, once consent is received, the person must ensure that all works are done in accordance with the terms and conditions subject to which the Authority consents.

Water Supply Act 1989, s.148.

Private works are any works that will impact our channels or drains, or on easements managed by SRW. Many works can only be undertaken in the winter months, such as siphons, due to operational requirements; however, crossings, pumps and drainage works may still be completed during the operational season with approval from SRW officers.

Considerations that should be made when planning private works:

- All costs to install/relocate/upgrade outlets will be incurred by the customer
- On many channel systems, new outlets may only be considered where another outlet is being abandoned. This may be due to operational capacity on channel systems.
- Where a new outlet, or outlet upgrade is allowed, restrictions on maximum flow rate may be imposed by SRW due to channel capacity and other customer impacts on the system.
- Crossings and pivot walkovers must conform to SRW's standards, including material, position, load bearing, beaching, etc. SRW may require engineered drawings indicating the details of such.
- Channel and drain blocks installed during works **must not** impact natural flows substantially, and must be returned to original condition on completion of works
- Pumps installed on channels must conform to SRW's requirements regarding drawing water from channel systems and must have sufficient safety systems with regard to running dry, etc.
- Any variation to the proposed works should be discussed and approved in writing by SRW prior to implementation.

The process for conducting private works is as follows:

- Customer contacts SRW to submit a Private Works Request. This may form part of a farm plan which will be reviewed by SRW. An officer may meet with the customer on site to discuss the proposed works and to take initial photos of locations. Multiple works can often be built into one application to save cost.
- SRW will provide a Fee invoice. Fees are dependent on the works to be undertaken and will include an agreement fee, a supervision fee and a security deposit. The security deposit is refunded upon completion and final inspection of the works.
- SRW will issue a Private Works Agreement (licence). This agreement contains the conditions of work, a map of the location/s, details of the relevant parties and land parcels the works concern. The agreement may contain standard drawings or requirements for specific items.

- Customer returns signed Private Works Agreement and pays the invoice.
- SRW signs and authorises the Agreement and a copy is returned to the customer.
- Works can now commence, with inspections by SRW officers at agreed times throughout the project.
- When works are completed satisfactorily, SRW will refund the security deposit and issue a Licence to Use Works.

FARM PLANS

SRW requires specific information is provided when submitting farm plans. We understand that many farm planners already include some or all of the items listed below, and this helps SRW when making decisions on endorsement.

1. Customer contact details (email/postal address).
2. A small locality map that gives an overview of the roads and position of properties in regard to them.
3. A short summary of what is proposed in the plan, such as how the planned works differ from current arrangements. For example, 'install pivot on western side of farm', 'replace wheel MC.276 with pump', 'construct new reuse dam', etc.
4. A note regarding the intended flow rate the plan is designed on.
5. Inclusion of outlet numbers and rough positions on channels/pipelines noted on the farm plan.

OUTLET AND CHANNEL PLANNING / RATIONALISATION

In some cases, it is possible for customers to rationalise (takeover) channels or outlets. There are a number of conditions SRW ask customers and farm planners to observe when considering taking over an asset from SRW.

- Rationalisation / takeover of channels will be considered on a case-by-case basis, and is generally only available to short dead-end spur customers where no other outlet owners exist
- Main channels and spurs, and major drains, may not be available
- Any works to realign channels or drains, i.e. to make room for pivots, etc. must be undertaken at the customer's cost and a Private Works Agreement must be in place before works commence.

If you have any queries regarding the information contained in this sheet, please contact our office during business hours.