

Application for a licence to construct or alter a licensed bore and to take and use groundwater



Privacy collection statement:

The information from this form is collected under the Water Act 1989 to process this transaction in the Victorian Water Register. The information is collected and used in line with the Information Privacy Principles in the Privacy and Data Protection Act 2014 to maintain the Register and to provide statistical water market information. Most of the information in the Water Register is available to the public

What is this form used for?

Use this form to apply for, or to renew a licence to construct a bore.
This is a requirement under Sections 67 and 72 of the Water Act 1989

Talk to us first

If you have any questions about how you can use water, completion of this form, or about the application process, please call us.

Our phone number is 1300 139 510

What do I need to do?

To lodge your application you need to:

- Fill in all details on the form (the form can also be downloaded from our website www.srw.com.au and completed on your computer; however it must be printed and signed by all applicants)
- Supply any required documentation
- Sign the form - all licence holders / applicants must sign

What other documents do I need to provide?

Apart from the completed and signed application form, you also need to give us:

- A copy of land title(s) where the bore is to be located.
- A map to show us where the bore is to be located.

How much does the application cost and how do I pay?

Our fee schedule can be downloaded from our website www.srw.com.au (Customer information / Forms and fees)

We accept :

- Cheque
- Money Order
- Credit Card

If you are posting or emailing your application to us and prefer to pay with a credit card, we will send you an email or a SMS for you to contact us on 1300 139 510 for payment.

Where do I send the application?

When the form has been completed and signed by all applicants, please send:

- The form
- Copy of title(s)
- Map &
- Payment

To: Southern Rural Water, PO Box 153, Maffra, VIC, 3860 or email to srw@srw.com.au

Notes

- Illegible applications will be returned.
- If there are additional applicants please ensure that Annexure 1 is also completed.
- Check you have filled everything in correctly. Missing information can delay your application. Incorrect information may result in your application being refused.

If you have any questions or concerns about your application, please phone us on 1300 139 510.

This is an application to:

- Construct a bore to be used with a new groundwater licence
- Construct a bore used with take and use licence number _____
- Alter an existing licensed bore. Bore number _____
- Replace a bore Bore number being replaced _____
- Renew a bore construction licence. Licence number WLE _____

Land owner / applicant(s), signatures & declaration

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process.

I/we understand that if we surrender the licence, it will be an offence to take and use water unless private right is determined.

Application details may also be released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.

Individual applicant(s):

First name	Surname	Signature
First name	Surname	Signature
Residential address		
Postal address (if different from property)		
Telephone	Mobile	
Email		
Dated: / /20	If there are more than two applicants, please complete Annexure 1. All applicants must sign the declaration	

If applicant is a company:

Name of company		ABN	
Given names(s)	Surname	Signature	Position
Given names(s)	Surname	Signature	Position
Postal Address			
Telephone	Mobile	Fax	
Email			
Dated: / /20	If there is more than one applicant company, please complete Annexure 1. All applicants must sign the declaration		

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.

Nominated driller (if known)

Name of drilling company

Drillers name

Address

Telephone

Mobile

Fax

Email

Tick if you would like us to send a copy of the licence to the driller

Property where the bore is to be drilled

Attach a current copy of the Land Title for the land where the bore is to be drilled. The land title must clearly show volume and folio numbers and land owners details.

I have attached a copy of land title where the bore is to be drilled.

If you are not the owner of the land where the works are to be drilled, or the land is crown land, print the owner or crown land manager's name in capital letters and have them to sign below.

Name of occupier or crown land manager

Signature

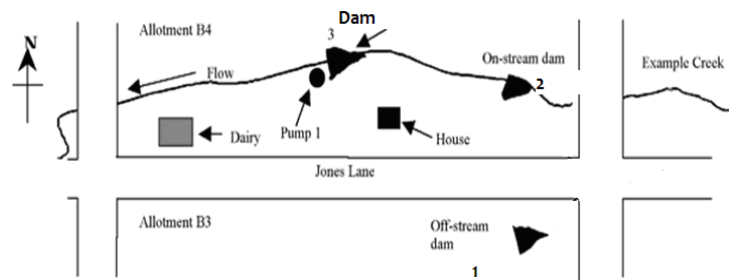
Map

Provide a sketch or photocopy of a locality plan on a separate A4 sheet showing the locations of ALL existing bores on the property and the proposed location of this bore

Please show a minimum of two named roads on your map.

Property address:

Example of sketch



Proposed bore coordinates.

If you know the coordinates for the new bore, please tell us.
(AMG coordinates GDA94)

Easting

Northing

Zone

54

55

Proposed new bore details

Use of water

<input type="checkbox"/> Commercial or Industrial	<input type="checkbox"/> Dairy	<input type="checkbox"/> De-Watering	<input type="checkbox"/> Urban Supply
<input type="checkbox"/> Irrigation	<input type="checkbox"/> Other. Please specify:		
<input type="checkbox"/> Area to be irrigated	Ha	Type of crop:	
Required extraction rate	ML/day	Required annual volume	ML
If this bore to be added to an existing groundwater licence, tell us if the required annual volume mentioned above is			
<input type="checkbox"/> to increase your existing licence volume		or	<input type="checkbox"/> to share on your existing groundwater licence volume
Groundwater licence number:			

Bore type

<input type="checkbox"/> Drilled bore	<input type="checkbox"/> Other Please specify				
Maximum depth	m	Diameter	(mm)	Casing type	<input type="checkbox"/> Steel <input type="checkbox"/> PVC <input type="checkbox"/> Fibre glass
<input type="checkbox"/> Dragline hole – length & width (metres)	x				

Replacement bore

Why is the old bore being replaced?	
How far from the existing bore is the new proposed bore?	m
Will you be decommissioning the old bore?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> If yes please complete and submit an application to decommission the bore together with this application. If no, what will the bore be used for? 	

Bore alteration

Proposed depth	m	Proposed diameter	mm	Proposed casing	<input type="checkbox"/> steel <input type="checkbox"/> PVC <input type="checkbox"/> FRP
Other alteration, please describe					

Notes

Notes to assist you to complete this application form.

1. We suggest that you speak to one of our assessment officers if you have any questions while completing this application form.
2. Please complete all sections of this form. Your nominated driller should be able to provide proposed maximum drilling depth, bore diameter and type of casing – we cannot assess your application without these details.
3. An up to date copy of land title is to be provided for each land area where works are to be located
4. Contact details: please provide your postal and residential address, phone numbers and email address.
5. Application fees received with this application may be non-refundable or only partially refundable should you decide to opt out of the process at any time after we receive this application form. We recommend that you discuss this proposal with an SRW Assessment Officer before submitting your application.
6. Incomplete applications will be returned to the licence holder. No action will commence on this proposal until a complete application and fees are received.
7. Should the licence renewal process identify changes to what has previously been licensed, we may seek more information from you.
8. If the amount of water detailed on your application form is of a significant volume or there is a sensitive issue surrounding your application, you may be required to submit a hydrogeological assessment and/or advertise the volume of groundwater you propose to take and use. Additional fees will be associated with this, please refer to the fee schedule.
9. If you are applying to replace an existing bore, your new bore must be within 20 metres of the existing bore and the groundwater must be used for the same purpose. Proposals to replace a bore more than 20 metres from the current bore site will be assessed as a new bore.
10. If your application to extract groundwater for commercial and/or irrigation purposes is approved, your groundwater use must be metered. SRW will supply a water meter at cost for you or a chosen contractor to install. SRW must inspect the completed installation for compliance to standards and specifications. All meters remain the property of SRW.

Purpose Description

Irrigation	Irrigation - as well as domestic and stock use, dairy use, and general non-irrigation farm use
Dairy	Dairy use - as well as domestic and stock use and general non- irrigation farm use
Intensive animal husbandry	Intensive animal husbandry use - as well as domestic and stock use and general non-irrigation farm use
Industrial or commercial	Industrial or commercial use - as well as domestic and stock use
Environmental	Environmental use
Urban water supply	Urban water supply
Power generation	Power generation
De-watering	De-watering
Aquaculture	Aquaculture use - as well as domestic and stock use

[Southern Rural Water's Privacy Statement](#)

Southern Rural Water (SRW) is a Victorian Government Rural Water Corporation.

SRW values and protects the personal information it collects from customer water entitlement or related applicants in line with our business responsibilities, and has always demonstrated a strong culture of protecting the confidentiality of personal information. SRW only collects the information necessary to conduct our business or provide a service to the customer, and essential personal information such as a customer name, address or telephone number is not released outside SRW without customer consent unless reasonably required for related government business such as council rate processes or requested by lawful orders.

Our responsibilities demand sustainable management of water resources and nurturing of the businesses, communities and environments that support and depend on them. In this regard, SRW adopts a transparent approach to the management of water resources and entitlements that balance the open disclosure of generally collected customer related water entitlements (such as usage types, waterway, area and volume details) with the non-disclosure of personal information.

SRW will take all reasonable steps to ensure that the management of personal information collected and disclosed complies with the Water Act 1989 requirements and privacy principles. Any individual is able to gain access to their information.

[Privacy Complaints](#)

If you consider that your privacy has been breached or interfered with, you should contact the SRW Privacy Officer at PO Box 153, Maffra Vic 3860, or phone SRW on 1300 139 510.

[More Information](#)

If you want help with your application or more information on Groundwater Licences, visit our website at www.srw.com.au or phone Southern Rural Water on 1300 139 510 and ask for the Groundwater Fact Sheet or speak to an Assessment Officer.

[Disclaimer](#)

Southern Rural Water will use the information provided in this Application Form to act on and/or make a Groundwater Licence decision. Should this information be incorrect or change, we may take steps to revoke any licence granted and require you to submit a new application together with the applicable fee.

Annexure 1

Copy this annexure and attach to application if there are more applicants than provided for.

Please print name(s) in full and in capital letters. Illegible applications will be returned. All applicants must sign. All notices will be sent to the postal address of the first named party in the State Water Register.

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process or released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements

Individual applicant(s)

Given name(s)	Surname	Signature
Given name(s)	Surname	Signature
Given name(s)	Surname	Signature
Given name(s)	Surname	Signature

If applicant is a company

Name of company		ABN	
Given name(s)	Surname	Signature	Position
Given name(s)	Surname	Signature	Position
Name of company		ABN	
Given name(s)	Surname	Signature	Position
Given name(s)	Surname	Signature	Position
Dated / / 20	If there are more than two additional applicant companies, please copy this annexure and attached to application. All applicants must sign the declaration.		

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.