

Application for a licence to alter or decommission a dam

Privacy collection statement:

The information from this form is collected under the Water Act 1989 to process this transaction in the Victorian Water Register. The information is collected and used in line with the Information Privacy Principles in the Privacy and Data Protection Act 2014 to maintain the Register and to provide statistical water market information. Most of the information in the Water Register is available to the public

What is this form used for?	Use this form to apply to alter or decommission a dam This is a requirement under Sections 67 of the Water Act 1989
Talk to us first	If you have any questions about how you can use water, completion of this form, or about the application process, please call us. Our phone number is 1300 139 510
What do I need to do?	To lodge your application you need to: <ul style="list-style-type: none">• Fill in all details on the form (the form can also be downloaded from our website www.srw.com.au)• Supply any required documentation• Sign the form - all licence holders / applicants must sign
What other documents do I need to provide?	Apart from the completed and signed application form, you also need to give us: <ul style="list-style-type: none">• A copy of land title(s) where the dam is located.• A map to show us where the dam is located.• Photos of the dam from different• Full engineering works plans if developed (Decommission or alteration)
How much does the application cost and how do I pay?	Our fee schedule can be downloaded from our website www.srw.com.au (Customer information / Forms and fees) We accept : <ul style="list-style-type: none">• Cheque• Money Order• Credit Card If you are posting or emailing your application to us and prefer to pay with a credit card, we will send you an email or a SMS for you to contact us on 1300 139 510 for payment.
Where do I send the application?	When the form has been completed and signed by all applicants, please send: <ul style="list-style-type: none">• The form• Copy of title(s)• Map• Payment To: Southern Rural Water, PO Box 153, Maffra, VIC, 3860 or email to srw@srw.com.au
Notes	<ul style="list-style-type: none">• Illegible applications will be returned.• Check you have filled everything in correctly. Missing information can delay your application. Incorrect information may result in your application being refused.• If your application is assessed as being potentially hazardous (ANCOLD Guidelines of Assessment of the Consequences of Dam Failure 2000), you will be asked to engage a suitably qualified engineer and provide us with construction design plans.• Additional charges will apply if engineering plans do not address all requirements.• Some large dams or dams on waterways that have high ecological values will require technical advice from an engineer before the application progresses. If you have any questions or concerns about your application, please phone us on 1300 139 510.

This is an application to:

- Repair a dam / Remedial works
- Increase or decrease holding capacity
- Alter spillway or compensation pipe
- Other alteration.

Details of all changes must be noted in detail on page 4

Dam number _____

Licence number _____

- Decommission a dam

Dam number _____

Licence number _____

Land owner / applicant(s), signatures & declaration

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process.

I/we understand that if we surrender the licence, it will be an offence to take and use water unless private right is determined.

Application details may also be released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.

Applicant details

Given name(s)		Surname		Signature	
Given name(s)		Surname		Signature	
Name of company				ABN	
Residential address	Number and street		Town		Post code
Postal address	Details		Town		Post code
Telephone			Mobile		
Email					
Dated: / /20		<p>If there are more than two applicants, please complete Annexure 1. All applicants must sign the declaration</p> <p>Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.</p>			

Property where the dam is located

Attach a current copy of the Land Title where the dam is located. The land title must clearly show volume and folio numbers and land owners details.

I have attached a copy of land title

If the land title is NOT in the applicant's name, written consent from the owner is required.

I have obtained and attached written consent from the land owner allowing access to the land for the purpose of operating the works. (See Annexure 2)

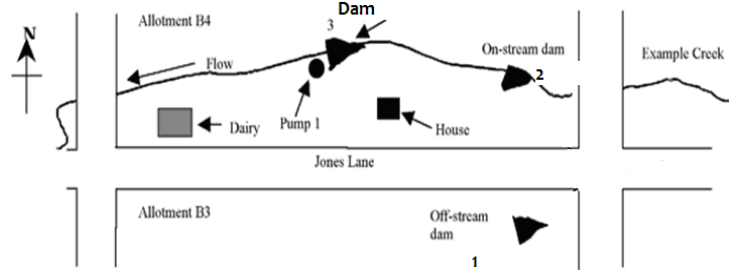
Site plan

Provide a sketch or photocopy of a locality plan on a separate A4 sheet showing the locations of ALL existing dams on the property highlighting the dam to be altered or decommissioned

Please show a minimum of two named roads on your map.

Property address:

Example of sketch



Dam coordinates.

If you know the coordinates for the dam, please tell us.
(AMG coordinates GDA94)

Easting

Northing

Zone

54

55

Basin / Waterway

Is the dam on a waterway with high ecological values? Is the area / waterway a habitat for aquatic life?

Yes No

Please tell us the name of the waterway or basin on which your dam is located.

Dam alteration

Has an engineer developed plans detailing the proposed dam alteration?

Yes

1. Please provide a copy of the engineering plans with this application
2. Provide written details of the proposed changes to your dam on the next page

No

1. On the next page, tell us in detail how your dam will be altered.
2. Complete annexure 3. Highlight the area of the dam you propose to alter

All applications must include upstream and downstream photos of the dam clearly showing where any alterations would be made.

Dam decommissioning

<p>Has an engineer developed plans to decommission the dam?</p>	<p><input type="checkbox"/> Yes</p> <p>Please provide a copy of the engineering plans with this application</p>	<p><input type="checkbox"/> No</p> <p>On the next page, tell us in detail how your dam will be decommissioned.</p> <p>Also complete annexure 3 to tell us about the existing dam.</p>
<p>If your dam is on a waterway, have you spoken to the CMA about your plans to remove the dam?</p>	<p><input type="checkbox"/> Yes</p> <p>Please provide</p> <ul style="list-style-type: none">• a copy of anything in writing they have given you• the name of the person you spoke to <hr/>	<p><input type="checkbox"/> No</p>

Details of work. Alteration or decommission

In detail, tell us how the dam will either be

- Altered or
- Decommissioned

Include upstream and downstream photos of

- the dam, clearly showing where any alterations would occur or
- the dam proposed to be decommissioned

Notes

1. We suggest that you speak to one of our assessment officers if you have any questions while completing this application form.
2. An up to date copy of land title or Notice of Acquisition or Disposition is to be provided for each land parcel where water is to be used and where works are located
3. Application fees received with this application may be non refundable or only partially refundable should you decide to opt out of the process at any time after we receive this application form. We recommend that you discuss this proposal with an SRW Assessment Officer before submitting your application.
4. Incomplete applications will be returned to the licence holder. No action will commence until a complete application is received by us.
5. If a dam is assessed as being potentially hazardous, additional licensing charges apply. These dams have an increased risk to the population downstream and require scheduled visual inspections.
6. If your application relates to an increase in capacity, and your proposal has been approved by us for using water for a commercial purpose, you may be required to install a water meter if you don't already have one installed.
7. SRW will supply a water meter at cost and you can choose to have it installed by a SRW contractor or by a contractor of your choice. As licensee, you pay installation costs. SRW must inspect the completed installation for compliance to standards and specifications. All meters remain the property of SRW. Please contact SRW on 1300 139 510 for further information on metering.
8. SRW may require confirmation or clarification of proposed works in which case, our local field officer will contact you to arrange a site inspection
9. Applications received proposing to alter or decommission a dam on a waterway will most likely be referred to the CMA in your region for comment. We suggest that you speak with them prior to submitting your application to us.

Purpose	Description
Domestic and Stock	Domestic and stock use - as well as general non-irrigation farm use.
Irrigation	Irrigation - as well as domestic and stock use, dairy use, and general non-irrigation farm use
Dairy	Dairy use - as well as domestic and stock use and general non- irrigation farm use
Intensive animal husbandry	Intensive animal husbandry use - as well as domestic and stock use and general non-irrigation farm use
Industrial or commercial	Industrial or commercial use - as well as domestic and stock use
Environmental	Environmental use
Urban water supply	Urban water supply
Power generation	Power generation
Aquaculture	Aquaculture use - as well as domestic and stock use
Seepage and evaporation	Seepage and evaporation

Southern Rural Water's Privacy Statement

Southern Rural Water (SRW) is a Victorian Government Rural Water Corporation.

SRW values and protects the personal information it collects from customer water entitlement or related applicants in line with our business responsibilities, and has always demonstrated a strong culture of protecting the confidentiality of personal information. SRW only collects the information necessary to conduct our business or provide a service to the customer, and essential personal information such as a customer name, address or telephone number is not released outside SRW without customer consent unless reasonably required for related government business such as council rate processes or requested by lawful orders.

Our responsibilities demand sustainable management of water resources and nurturing of the businesses, communities and environments that support and depend on them. In this regard, SRW adopts a transparent approach to the management of water resources and entitlements that balance the open disclosure of generally collected customer related water entitlements (such as usage types, waterway, area and volume details) with the non-disclosure of personal information.

SRW will take all reasonable steps to ensure that the management of personal information collected and disclosed complies with the Water Act 1989 requirements and privacy principles. Any individual is able to gain access to their information.

Privacy Complaints

If you consider that your privacy has been breached or interfered with, you should contact the SRW Privacy Officer at PO Box 153, Maffra Vic 3860, or phone SRW on **1300 139 510**.

More Information

If you want help with your application or more information on Surface Water Licences, visit our website at www.srw.com.au or phone Southern Rural Water on 1300 139 510 and ask for the Surface Water Fact Sheet or speak to an Assessment Officer.

Disclaimer

Southern Rural Water will use the information provided in this Application Form to act on and/or make a Surface Water Licence decision. Should this information be incorrect or change, we may take steps to revoke any licence granted and require you to submit a new application together with the applicable fee.

Annexure 1 – Additional applicants

Copy this annexure and attach to application if there are more applicants than provided for.

Please print name(s) in full and in capital letters. Illegible applications will be returned. All applicants must sign. All notices will be sent to the postal address of the first named party in the State Water Register.

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process or released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements

Individual applicant(s)

Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Dated: / /20	If there are more applicants, please copy this annexure and attach to application. All applicants must sign the declaration	

If applicant is a company

Name of company:		ABN:	
Position	Given names(s):	Surname:	Signature:
Position	Given names(s):	Surname:	Signature:
Postal address (Including postcode)			
Telephone	Mobile	Fax	
Email			
Dated: / /20	If there are more applicant companies, please copy this annexure and attached to application. All applicants must sign the declaration.		

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.

Annexure 2 – Land owner consent

This form can be used if land ownership is not in the applicant's name.

Consent from the land owner / occupier or relevant Crown Land Manager must be obtained to allow access to land for the purpose of accessing and or operating works

Land owner details:

Given name(s)

Surname

Given name(s)

Surname

Company name:

Postal address

(Inc. postcode)

Land details:

The named parties noted above are the legal owners / occupiers / Crown Land Manager(s) of land known as:

Volume	Folio	Lot No.	Plan No.	Crown Allotment	Section

Consent:

I / we authorise:

(Licence holder names)

Of (Postal address)

(Licence holders postal address)

To access this land for the purpose of accessing and or operating works

Signed:

Print name

Signed:

Print name

Date: / /20

If land titles are in the name of a company or other legal entity, an authorised officer (Director) must sign and provide evidence of their authorisation

Annexure 3 – Design & specifications for a typical gully dam

Works	Catchment area	Ha	<input type="checkbox"/> Measured	<input type="checkbox"/> Observed	
	Soil type	<input type="checkbox"/> Clay <input type="checkbox"/> loam <input type="checkbox"/> sand <input type="checkbox"/> Other	Topography	<input type="checkbox"/> flat <input type="checkbox"/> gentle <input type="checkbox"/> hilly <input type="checkbox"/> steep	Vegetation
Details of existing dam (standard design format)					
	Embankment cross section elevation view (not to scale)				
a)	Downstream height to crest:	m	b)	Downstream batter length	m
c)	Crest width	m	d)	Upstream batter length	m
e)	Upstream height to crest	m	f)	Core trench depth	m
g)	Core trench width	m	h)	Embankment base width	m
i)	Outlet pipe height	m	j)	Outlet pipe downstream exposed length	m
k)	Outlet pipe upstream exposed length	m			m
Downstream batter slope (a/b)		m	Upstream batter slope (e/d)		m
Embankment longitudinal cross-section including spillway (not to scale)					
l)	Embankment length	m	m)	Spillway bottom width	m
n)	Spillway depth from crest	m			m
Estimated storage capacity	$\text{Vol} = 0.4 \times \text{Max Water Depth} \times \text{Surface Area}$ $0.4 / 1000 \times \text{_____} (\text{m}) \times \text{_____} (\text{m}^2) = \text{_____} (\text{ML})$				