**Schedule 1: STANDARD CONDITIONS FOR WORKS LICENCES**

**Works licences relating to all types of works**

Note that the standard conditions relating to metering (items 3, 4 and 6 to 10 below) only need

to be included in works licences where metering is required in accordance with clause 15 of

these policies.

1. Each person named as a licence holder is responsible for ensuring all the conditions of

this licence are complied with.

2. The licence holder must, when requested by the Authority, pay all fees, costs and other

charges under the *Water Act 1989* in respect of this licence.

**Works licences relating to private dams**

*for licences to construct or operate on-waterway dams*

16. Bypass mechanisms must be installed and maintained in good working order to ensure

that –

a. outside the take period specified on any related take and use licence, none of the

natural flow in the waterway is harvested into the dam, and

b. during the take period, minimum passing flow rates of [number to be specified]

megalitres per day are passed by the dam.

*for licences to construct a potentially hazardous dam*

18. The dam and associated works must be designed and constructed under the direct

supervision of an engineer eligible for membership of the Institution of Engineers

Australia who is able to demonstrate competence in the design, construction supervision

and surveillance of dams.

19. The licence holder must ensure that the engineer responsible for design and construction

of the dam holds professional indemnity insurance for an amount of $[insert text here]

million with an undertaking to maintain the cover for at least seven years following the

construction of the dam.

20. The licence holder must notify the Authority at least five business days prior to work

commencing on the dam, and must also notify the Authority if work is to cease for an

extended period during construction.

*for licences to operate a potentially hazardous dam*

21. The dam and associated works must not be made operational until the Authority

acknowledges receipt of a completed and acceptable dam safety surveillance plan and

an emergency management plan.

22. The dam safety emergency plan must include actions to be taken by the licence holder

that provide effective and timely warnings to potentially impacted downstream

communities, Victorian Police, Victoria State Emergency Service and the Authority in

the event of a possible or actual dam failure.

23. The dam safety surveillance plan and dam safety emergency plan must be signed off by

a suitably qualified engineer.

24. The licence holder must lodge two copies of a dam safety emergency plan with the

Authority. The authority must then provide a copy of this plan to the State Control

Centre.

25. The licence holder must provide the Authority with the results of any dam safety

surveillance plan within 12 months of the issue of this licence and thereafter inspection

and monitoring records at any other time requested by the Authority.

26. The licence holder must, if directed by the Authority, amend the dam safety surveillance

plan and dam safety emergency plan at any time.

If a deficiency is found in the structure of the dam that is likely to lead to an

uncontrolled flow of water from the dam, the licence holder must immediately advise

the Authority of the nature of the deficiency and engage a suitably qualified engineer to

propose a program to rectify it.

28. The licence holder must carry out, to the satisfaction of the Authority, any remedial

works identified by a suitably qualified engineer.

29. The dam and associated works must not be altered, removed or decommissioned

without a works licence that authorises alteration, removal or decommissioning.