

A guide to entering your meter readings

Bacchus Marsh Irrigation District

You can now enter your own meter readings by phoning our 24-hour Waterline service on 1300 360 117 or online at www.srw.com.au/worder

This service allows you to manage your water entitlement effectively and accurately. By getting rid of the ordered estimate section on your Water Usage Reports, you will have a better idea of your total water usage to date.

To enter your meter readings online:

1. visit www.srw.com.au/worder
2. Type in your user and pin number
3. Select "Usage" from the top menu
4. Select "Meter Reading Entry"
5. Select "Service Point" from the drop-down list
6. Select "Pick Date"
7. Enter date of your meter reading
8. Enter the time of your meter reading from the drop-down boxes (hours and minutes)
9. Select "Close"
10. Enter your meter reading
11. Select "Submit" to complete the process

To enter your meter readings by phone:

1. Dial 1300 360 117 and follow the voice prompts
2. Enter your user number then press #
3. Enter your pin number then press #
4. Enter 7 – to enter your meter readings
5. Select 1# "Enter Meter Reading"
6. Select your service point
7. Enter time then press #
8. Enter date then press #
9. Enter reading then press #
10. To log meter reading enter 1#
11. To replay this meter reading enter 2#
12. To discard this meter reading enter 0#

More information

For more information, contact us on 1300 139 510 or your planner on 1300 360 117

