

FREEDOM OF INFORMATION

Request for Access to Documents

Applicant Details

Surname:		First Name:	
Postal Address:			
Telephone (H):		Telephone (B):	
Telephone (M):		Email:	

Forms of Access

Please (tick) ✓ where appropriate

I request copies of the document(s) to be forwarded by mail.
 I request an inspection of the original document(s)
 I am prepared to inspect copies of the document(s) where the provision of originals would interfere unreasonably with the operations of Southern Rural Water.
 Other (Please Specify)

Details of Request

Under the Freedom of Information Act 1982, I wish to gain access to the following documents:

Note: If there is insufficient room in the space provided, please attach details.

I enclose an application fee of \$29.60 which is payable for this application and I understand that I will be supplied with a statement of further charges if appropriate.

I understand that a charge may be made for the reasonable costs incurred in searching for the records and supplying a copy of the information or for making arrangements to view a record or for supervising inspection of any material.

Signature: _____ Date: _____

Where to send this form:

Mailed to: Freedom of Information Officer
 Southern Rural Water
 PO Box 153
 MAFFRA VIC 3860