

# Application to surrender a licence to take and use groundwater or surface water and to operate works



## Privacy collection statement:

The information from this form is collected under the Water Act 1989 in order to process this transaction in the Victorian Water Register. The information is collected and used in line with the Information Privacy Principles in the Privacy and Data Protection Act 2014 for the purpose of maintaining the Register and for providing statistical water market information. Most of the information in the Water Register is available to the public.

This application combines the requirements for:

- Surrender of registration licence (Section 51A Water Act 1989) and
- Surrender of licence (Section 61 Water Act 1989)

## What to do:

- Complete the form and all licence holders must sign
- Pay any overdue or outstanding fees and charges associated to your licence
- Send the form to Southern Rural Water, PO Box 153, Maffra, VIC, 3860

If you have any questions or concerns about your application, please phone us on 1300 139 510

## Licence(s) to be surrendered

Please tell us the licence numbers you wish to surrender

Licence number.....or

BEE.....

We will automatically surrender any associated works licence unless you tell us not to. (tick if appropriate)

Do not surrender my works licence

I/we request that these licences be surrendered because

### All licence holders to read and confirm. Please tick

- I/we understand that when this licence is surrendered, I/we will no longer be permitted to take and use water.
- I/we understand that if i/we wish to start pumping in the future, we will need to submit a new application (including current fees at that time)
- I/we have been advised of all options for transfer (temporary and permanent) for this licence volume and have decided not to pursue these options (see notes)
- I/we understand that any outstanding debt in connection with this licence will continue to be billed to me/us.
- I/we understand that any water meters used in connection with this licence must be disconnected and returned to Southern Rural Water

### Surface water only

- I/we confirm that I/we no longer take and use water from the waterway and all works have been disconnected (except where a private right applies - see notes)

### Groundwater only (tick one)

- I/we confirm that any bore or bores associated with our groundwater licence will now be used for domestic and stock purposes only.
- I/we confirm that any bore or bores associated with our groundwater licence will no longer be used.
- I/we confirm that any bore or bores associated with our groundwater licence have been or will be decommissioned.
- I/we confirm that any bore or bores associated with our groundwater licence are now used in connection with another Take and Use licence.

## Land owner / applicant(s), signatures & declaration

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process.

I/we understand that if we surrender the licence, it will be an offence to take and use water unless private right is determined.

Application details may also be released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.

### Individual applicant(s):

First name	Surname	<b>Signature</b>
First name	Surname	<b>Signature</b>
Residential address		
Postal address (if different from residential)		
Telephone	Mobile	
Email		
Dated     /     /20	If there are more than two applicants, please complete Annexure 1. All applicants must sign the declaration	

### If applicant is a company:

Name of company			ABN
Given name(s)	Surname	Position	<b>Signature</b>
Given name(s)	Surname	Position	<b>Signature</b>
Postal address			
Telephone	Mobile	Fax	
Email			
Dated:     /     /20	If there is more than one applicant company, please complete Annexure 1. All applicants must sign the declaration		
Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.			

## Notes

Notes to assist you to complete this application form.

1. We suggest that you speak to one of our assessment officers if you have any questions while completing this application form.
2. If anyone signs on behalf of the licensee, documentation showing their authority to sign in this capacity is required. (Power of Attorney, Copy of Will or Probate etc)
3. Depending on your location, you may be able to transfer all or part of your licence entitlement to another person in the same water basin or catchment. Entitlement transfers may be either temporary or permanent. Please call us if you like more information about this.
4. Section 8 Water Act 1989 tells us that a person has a private right to take and use water. You can find out more about this by downloading the fact sheet 'Your right to domestic and stock water' from our web site [www.srw.com.au](http://www.srw.com.au)
5. If you are unsure whether you have a private right to domestic and stock water, please contact us.
6. Meters supplied by us will be reclaimed if a licence is surrendered.
7. Upon confirmation of the surrender of a licence, authorisation to take and use water will cease. Should you want to take and use water after this time, you must submit an application which will be processed considering all policies and guidelines at that time.

### **Southern Rural Water's Privacy Statement**

Southern Rural Water (SRW) is a Victorian Government Rural Water Corporation.

SRW values and protects the personal information it collects from customer water entitlement or related applicants in line with our business responsibilities, and has always demonstrated a strong culture of protecting the confidentiality of personal information. SRW only collects the information necessary to conduct our business or provide a service to the customer, and essential personal information such as a customer name, address or telephone number is not released outside SRW without customer consent unless reasonably required for related government business such as council rate processes or requested by lawful orders.

Our responsibilities demand sustainable management of water resources and nurturing of the businesses, communities and environments that support and depend on them. In this regard, SRW adopts a transparent approach to the management of water resources and entitlements that balance the open disclosure of generally collected customer related water entitlements (such as usage types, waterway, area and volume details) with the non-disclosure of personal information.

SRW will take all reasonable steps to ensure that the management of personal information collected and disclosed complies with the Water Act 1989 requirements and privacy principles. Any individual is able to gain access to their information.

### **Privacy Complaints**

If you consider that your privacy has been breached or interfered with, you should contact the SRW Privacy Officer at PO Box 153, Maffra Vic 3860, or phone SRW on **1300 139 510**.

### **More Information**

If you want help with your application or more information on Groundwater Licences, visit our website at [www.srw.com.au](http://www.srw.com.au) or phone Southern Rural Water on 1300 139 510 and ask for the Groundwater Fact Sheet or speak to an Assessment Officer.

### **Disclaimer**

Southern Rural Water will use the information provided in this Application Form to act on and/or make a Groundwater Licence decision. Should this information be incorrect or change, we may take steps to revoke any licence granted and require you to submit a new application together with the applicable fee.

## Annexure 1

Copy this annexure and attach to application if there are more applicants than provided for.

Please print name(s) in full and in capital letters. Illegible applications will be returned. All applicants must sign. All notices will be sent to the postal address of the first named party in the State Water Register.

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process or released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements

### Individual applicant(s)

Given name(s)	Surname	<b>Signature</b>
Given name(s)	Surname	<b>Signature</b>
Given name(s)	Surname	<b>Signature</b>
Given name(s)	Surname	<b>Signature</b>
Given name(s)	Surname	<b>Signature</b>
Given name(s)	Surname	<b>Signature</b>

### If applicant is a company

Name of company			ABN
Given name(s)	Surname	Position	<b>Signature</b>
Given name(s)	Surname	Position	<b>Signature</b>
Name of company			ABN
Given name(s)	Surname	Position	<b>Signature</b>
Given name(s)	Surname	Position	<b>Signature</b>
Dated     /     / 20	If there are more than two additional applicant companies, please copy this annexure and attached to application. All applicants must sign the declaration.		

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.