

# Application for a licence to decommission a bore(s)

## Privacy collection statement:

The information from this form is collected under the Water Act 1989 to process this transaction in the Victorian Water Register. The information is collected and used in line with the Information Privacy Principles in the Privacy and Data Protection Act 2014 to maintain the Register and to provide statistical water market information. Most of the information in the Water Register is available to the public

## What is this form used for?

Use this form to apply for a licence to decommission a bore or bores  
This is a requirement under Sections 67 of the Water Act 1989

## Talk to us first

If you have any questions about filling in the form or the application process, please call us.  
Our phone number is 1300 139 510

## What do I need to do?

To lodge your application you need to:

- Fill in all details on the form (the form can also be downloaded from our website [www.srw.com.au](http://www.srw.com.au) and completed on your computer; however it must be printed and signed)
- Supply any required documentation
- Sign the form - all licence holders / applicants must sign

## What other documents do I need to provide?

Apart from the completed and signed application form, you also need to give us:

- A copy of land title(s) where the bore (s) is/are located.
- A map to show us where the bore(s) is/are located.

## Do not send any payment with this application.

In most cases, there are **no fees** associated with this application type.

Application fees may apply when bores being decommissioned are assessed as a higher risk. This could be because the bore:

- Extends through multiple aquifers or
- Artesian conditions are known.

If fees are required, we will contact you.

Fee schedules can be found at [www.srw.com.au](http://www.srw.com.au)

## How much does the application cost?

When the form has been completed and signed by all applicants, please send:

## Where do I send the application?

- The form
- Copy of title(s)
- Map

To: Southern Rural Water, PO Box 153, Maffra, VIC, 3860

## Notes

- Illegible applications will be returned.
- If there are additional applicants please ensure that Annexure 1 is also completed.
- Check you have filled everything in correctly. Missing information can delay your application. Incorrect information may result in your application being refused.

If you have any questions or concerns about your application, please phone us on 1300 139 510.

## Land owner / applicant(s), signatures & declaration

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process.

Application details may also be released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.

### Bore or land owner(s) where the bore(s) is / are located (Applicant)

Given name(s)	Surname	Signature
Given name(s)	Surname	Signature
Residential address (Including post code)		
Postal address (Including post code)		
Telephone	Mobile	
Email		
Dated:     /     /20	If there are more than two applicants, please complete Annexure 1. All applicants must sign the declaration	

### If bore / land owner is a company:

Name of company		ABN	
Given name(s)	Surname	Signature	Position
Given name(s)	Surname	Signature	Position
Postal address (include postcode)			
Telephone	Mobile		
Email			
Dated:     /     /20	If there is more than one applicant company, please complete Annexure 1. All applicants must sign the declaration		

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.

### Nominated driller (if known)

Name of drilling company		
Drillers name		
Address		
Telephone	Mobile	Fax
Email		
<input type="checkbox"/> Tick if you would like us to send a copy of the licence to the driller		

## Consultant acting on behalf of bore or land owner / occupier

Name of company

Consultants name

Postal Address

Telephone

Mobile

Fax

Email

Tick if you would like us to send a copy of the licence to the consultant

## Property details where bore(s) is / are located

Attach a current copy of the Land Title of each parcel where works are located. The land title must clearly show volume and folio numbers and land owners details.

If an up to date land title is not available, please supply a Notice of Acquisition for each land parcel to be included on the licence.

I have attached a copy of land title / Notice of Acquisition for each parcel where water is used and where bores, pumps and dams are located.

If the land title is NOT in the applicant's name, written consent from the owner is required.

I have obtained and attached written consent from the land owner allowing access to the land for the purpose of decommissioning the works. (See Annexure 2)

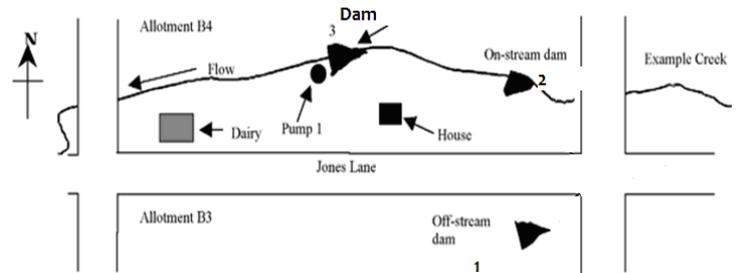
## Map

Provide a sketch or photocopy of a locality plan on a separate A4 sheet showing the locations of ALL existing bores on the property highlighting the bore(s) to be decommissioned.

Please show a minimum of two named roads on your map.

Property address:

Example of sketch



## Bore coordinates.

If you know the coordinates for the bore or bores, please tell us.

(AMG coordinates GDA94)

	Bore 1		Bore 2		Bore 3		Bore 4		Bore 5	
Bore Number										
Easting										
Northing										
Zone	<input type="checkbox"/> 54	<input type="checkbox"/> 55								

If more than 5 bores are to be decommissioned, attach a separate page providing details for each bore.

## Bore details

Please provide details about the bore or bores. If the details below vary for each bore, please attach a separate page advising of the bore number and the bore details.

<input type="checkbox"/> Drilled bore	<input type="checkbox"/> Other (please specify)				
Max Depth (metres)	Diameter (mm)	Casing type	<input type="checkbox"/> Steel	<input type="checkbox"/> PVC	<input type="checkbox"/> Fibre glass
Original bore construction licence number			Year bore(s) drilled?		
If the bore is a spear point, how many bores make up the system					
Why is / are the bore(s) being decommissioned?					
How will the bore(s) be decommissioned?					

## Notes

Notes to assist you to complete this application form.

1. We suggest that you speak to one of our assessment officers if you have any questions while completing this application form.
2. Please complete all sections of this form. Your nominated driller may be able to help with bore details. Bore completion reports may also be available from us if you know the bore number(s).
3. An up to date copy of land title is to be provided for each land parcel where works are located.
4. Contact details: please provide your postal and residential address, phone numbers and email address.
5. Incomplete applications will be returned to the applicant. No action will commence until a complete application is received by us.
6. After assessing your application we may request you provide a works plan detailing the proposed decommissioning method.
7. If application fees are required, we will contact you.

### Southern Rural Water's Privacy Statement

Southern Rural Water (SRW) is a Victorian Government Rural Water Corporation.

SRW values and protects the personal information it collects from customer water entitlement or related applicants in line with our business responsibilities, and has always demonstrated a strong culture of protecting the confidentiality of personal information. SRW only collects the information necessary to conduct our business or provide a service to the customer, and essential personal information such as a customer name, address or telephone number is not released outside SRW without customer consent unless reasonably required for related government business such as council rate processes or requested by lawful orders.

Our responsibilities demand sustainable management of water resources and nurturing of the businesses, communities and environments that support and depend on them. In this regard, SRW adopts a transparent approach to the management of water resources and entitlements that balance the open disclosure of generally collected customer related water entitlements (such as usage types, waterway, area and volume details) with the non-disclosure of personal information.

SRW will take all reasonable steps to ensure that the management of personal information collected and disclosed complies with the Water Act 1989 requirements and privacy principles. Any individual is able to gain access to their information.

### Privacy Complaints

If you consider that your privacy has been breached or interfered with, you should contact the SRW Privacy Officer at PO Box 153, Maffra Vic 3860, or phone SRW on **1300 139 510**.

### More Information

If you want help with your application or more information on Groundwater Licences, visit our website at [www.srw.com.au](http://www.srw.com.au) or phone Southern Rural Water on 1300 139 510 and ask for the Groundwater Fact Sheet or speak to an Assessment Officer.

### Disclaimer

Southern Rural Water will use the information provided in this Application Form to act on and/or make a Groundwater Licence decision. Should this information be incorrect or change, we may take steps to revoke any licence granted and require you to submit a new application together with the applicable fee.

# Annexure 1

Copy this annexure and attach to application if there are more applicants than provided for.

Please print name(s) in full and in capital letters. Illegible applications will be returned. All applicants must sign. All notices will be sent to the postal address of the first named party in the State Water Register.

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process or released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements

## Individual applicant(s)

Given name(s)	Surname	Signature

## If applicant is a company

Name of company		ABN	
Given name(s)	Surname	Signature	Position
Given name(s)	Surname	Signature	Position
Name of company		ABN	
Given name(s)	Surname	Signature	Position
Given name(s)	Surname	Signature	Position

Dated     /     / 20

If there are more than two additional applicant companies, please copy this annexure and attached to application. All applicants must sign the declaration.

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.

## Annexure 2 – Land owner consent

This form can be used if land ownership is not in the applicant's name.

Consent from the land owner / occupier or relevant Crown Land Manager must be obtained to allow access to land for the purpose of accessing and or decommissioning works

### Land owner details:

Given name(s)

Surname

Given name(s)

Surname

Company name:

Postal address

(Inc. postcode)

### Land details:

The named parties noted above are the legal owners / occupiers / Crown Land Manager(s) of land known as:

Volume	Folio	Lot No.	Plan No.	Crown Allotment	Section

### Consent:

I / we authorise: \_\_\_\_\_

(Licence holder names)

Of (Postal address) \_\_\_\_\_

(Licence holders postal address)

To access this land for the purpose of accessing and or decommissioning works

**Signed:** \_\_\_\_\_

Print name

**Signed:** \_\_\_\_\_

Print name

Date: \_\_\_\_ / \_\_\_\_ /20\_\_\_\_