

Application for a licence to take and use surface water and to operate works

Privacy collection statement:

The information from this form is collected under the Water Act 1989 in order to process this transaction in the Victorian Water Register. The information is collected and used in line with the Information Privacy Principles in the Information Privacy Act 2000 (Victoria) for the purpose of maintaining the Register and for providing statistical water market information. Most of the information in the Water Register is available to the public.

What is this form used for?

Use this form to apply for or to modify a licence to take and use surface water / operate works. This is a requirement under sections 51 & 67 of the Water Act 1989.

Talk to us first

Please contact us prior to sending your application. We would like to discuss your licensing needs and offer our assistance with the application process. Our phone number is 1300 139 510

What do I need to do?

To lodge your application you need to:

- Fill in all details on the form (the form can also be downloaded from our website www.srw.com.au and completed on your computer; however it must be printed and signed)
- Supply any required documentation
- Sign the form - all licence holders / applicants must sign

What other documents do I need to provide?

Apart from the completed and signed application form, you also need to give us:

- A copy of land title(s) where works are located and where water is to be used
- A map to show us where works are located and where water is to be used

How much does the application cost and how do I pay?

Cost will vary depending on your application.

Our fee schedule can be downloaded from our website www.srw.com.au (Customer information / Forms and fees)

We accept :

- Cheque
- Money Order
- Cash (over the counter only)

If you are posting your application to us and prefer to pay with a credit card, we will call you and arrange payment over the phone.



What is the best phone number to call you on during the day?.....

Where do I send the application?

When the form has been completed and signed by all parties, please send:

- The form
- Copy of title(s)
- Map &
- Payment

To: Southern Rural Water, PO Box 153, Maffra, VIC, 3860

- Illegible or incomplete applications will be returned.

Notes

- If a new entitlement can be approved, it is likely to be subject to conditions that limit the taking of water through winter months only. Please talk to us for more information about this.

Irrigation development

Please tick the best statement for your application

- The water will be used on land where there has never been an irrigation licence in the past
- This application proposes to increase the current licence entitlement on the land that is being irrigated
- This application proposes to increase the area allowed to be irrigated on my current licence
- None of these statements apply to my application

This application is to

Create a new licence

Volume required _____ megalitres (ML)

Modify an existing licence

Licence number _____

If you are modifying your licence, please tell us what you want to change. (Then fill out the form in full)

Your declaration

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process.

Application details may also be released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.

Your contact details

Given name(s)	Surname	Signature
Given name(s)	Surname	Signature
Residential address (Including postcode)		
Postal address (if different from residential)		
Telephone	Mobile	Fax
Email		
Dated: / /20	If there are more than two applicants, please complete Annexure 1. All applicants must sign the declaration	

If you are a company

Name of company:		ABN:	
Given name(s)	Surname	Signature	Position
Given name(s)	Surname	Signature	Position
Postal address (Including postcode)			
Telephone	Mobile	Fax	
Email			
Dated: / /20	If there is more than one applicant company, please complete Annexure 1. All applicants must sign the declaration		

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.

Use of water

Tell us what the water will be used for (tick one)

- Dairy Urban Supply Aquaculture Domestic and Stock
 Commercial or industrial use (please provide details) _____
 Irrigation Area to be irrigated _____ Ha Type of crop _____

Waterway details

Tell us details of the stream where water is taken from

Name of River / Creek / Stream _____ Basin: _____

How will the water taken?

- | | |
|--|---|
| <input type="checkbox"/> Direct from the stream | <input type="checkbox"/> From an off-stream dam |
| <input type="checkbox"/> From the stream to fill an off stream dam | <input type="checkbox"/> The water will be used in-stream (e.g fish farm) |
| <input type="checkbox"/> From an on-stream dam | <input type="checkbox"/> Other. Please describe.. |

Land details

Attach a current copy of the Land Title of each parcel where water is used and where works are located. The land title must clearly show volume and folio numbers and land owners details.

If an up to date land title is not available, please supply a Notice of Acquisition for each land parcel to be included on the licence.

- I have attached a copy of land title / Notice of Acquisition for each parcel where water is used and where bores, pumps and dams are located.

If the land title is NOT in the applicant's name, written consent from the owner is required.

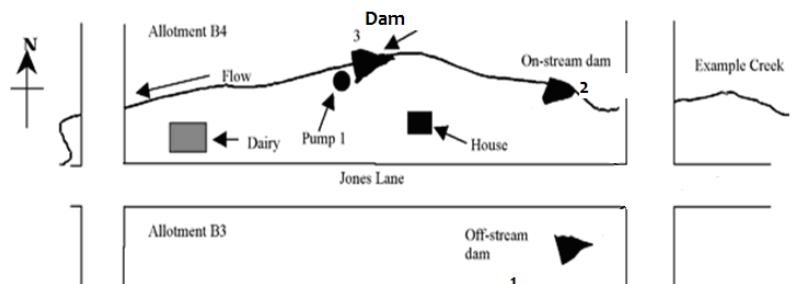
- I have obtained and attached written consent from the land owner allowing access to the land for the purpose of operating the works. (See Annexure 2)

Pump / Dam details

1. Provide a sketch, or photocopy of a locality plan on a separate A4 sheet showing the locations of ALL works, pumps and dams on the property. Please show a minimum of two named roads on your map.
2. If you are adding new works to an existing licence, please highlight the location of the new works
3. Tell us in the table on the next page how much water you want to take from each work (pump or dam).

Property address:

Example of sketch



Pump / dam details (continued)

Work number	Use	Annual volume (ML)	Max daily pump capacity (ML/d)	Maximum daily volume (ML)	Dam Capacity (ML)	Wall height (m)
Example Dam 1	Irrigation	10.0	n/a	0.5	10	0.5
Example Pump 1	Irrigation	2.2	0.1	0.01	n/a	n/a

If you are removing pumps or dams from an existing licence, what work numbers are they?

1.	2.	3.	4.
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Dams - If you are adding a dam(s) to your licence please tell us

Dam Construction Licence number	Dam Number	Year constructed

Notes

1. We suggest that you speak to one of our assessment officers if you have any questions while completing this application form.
2. An up to date copy of land title or Notice of Acquisition or Disposition is to be provided for each land parcel where water is to be used and where works are located
3. Licences to take and use water belong to the person and not the property. Therefore SRW is unable to register interests by any third party, including mortgages.
4. Application fees received with this application may be non refundable or only partially refundable should you decide to opt out of the process at any time after we receive this application form. We recommend that you discuss this proposal with an SRW Assessment Officer before submitting your application.
5. Incomplete applications will be returned to the licence holder. No action will commence until a complete application is received by us.
6. If your application is approved, your licence is likely to authorise water diversion through winter periods only. For more information about this, please call us.
7. If your application is approved, your water usage may be metered. SRW will supply a water meter at cost and you can choose to have it installed by a SRW contractor or by a contractor of your choice. As licensee, you pay installation costs. SRW must inspect the completed installation for compliance to standards and specifications. All meters remain the property of SRW. Please contact SRW on 1300 139 510 for further information on metering.

Purpose	Description
Domestic and Stock	Domestic and stock use - as well as general non-irrigation farm use.
Irrigation	Irrigation - as well as domestic and stock use, dairy use, and general non-irrigation farm use
Dairy	Dairy use - as well as domestic and stock use and general non- irrigation farm use
Intensive animal husbandry	Intensive animal husbandry use - as well as domestic and stock use and general non-irrigation farm use
Industrial or commercial	Industrial or commercial use - as well as domestic and stock use
Environmental	Environmental use
Urban water supply	Urban water supply
Power generation	Power generation
Aquaculture	Aquaculture use - as well as domestic and stock use
Seepage and evaporation	Seepage and evaporation

Southern Rural Water's Privacy Statement

Southern Rural Water (SRW) is a Victorian Government Rural Water Corporation.

SRW values and protects the personal information it collects from customer water entitlement or related applicants in line with our business responsibilities, and has always demonstrated a strong culture of protecting the confidentiality of personal information. SRW only collects the information necessary to conduct our business or provide a service to the customer, and essential personal information such as a customer name, address or telephone number is not released outside SRW without customer consent unless reasonably required for related government business such as council rate processes or requested by lawful orders.

Our responsibilities demand sustainable management of water resources and nurturing of the businesses, communities and environments that support and depend on them. In this regard, SRW adopts a transparent approach to the management of water resources and entitlements that balance the open disclosure of generally collected customer related water entitlements (such as usage types, waterway, area and volume details) with the non-disclosure of personal information.

SRW will take all reasonable steps to ensure that the management of personal information collected and disclosed complies with the Water Act 1989 requirements and privacy principles. Any individual is able to gain access to their information.

Privacy Complaints

If you consider that your privacy has been breached or interfered with, you should contact the SRW Privacy Officer at PO Box 153, Maffra Vic 3860, or phone SRW on **1300 139 510**.

More Information

If you want help with your application or more information on Surface Water Licences, visit our website at www.srw.com.au or phone Southern Rural Water on 1300 139 510 and ask for the Surface Water Fact Sheet or speak to an Assessment Officer.

Disclaimer

Southern Rural Water will use the information provided in this Application Form to act on and/or make a Surface Water Licence decision. Should this information be incorrect or change, we may take steps to revoke any licence granted and require you to submit a new application together with the applicable fee.

Annexure 1 – Additional applicants

Copy this annexure and attach to application if there are more applicants than provided for.

Please print name(s) in full and in capital letters. Illegible applications will be returned. All applicants must sign. All notices will be sent to the postal address of the first named party in the State Water Register.

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process or released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements

Individual applicant(s)

Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature

Dated: / /20
 If there are more applicants, please copy this annexure and attach to application. All applicants must sign the declaration

If applicant is a company

Name of company:		ABN:	
Position	Given names(s):	Surname:	Signature:
Position	Given names(s):	Surname:	Signature:

Postal address
 (Including postcode)

Telephone	Mobile	Fax
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Email

Dated: / /20
 If there are more applicant companies, please copy this annexure and attached to application. All applicants must sign the declaration.

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.

Annexure 2 – Land owner consent

This form can be used if land ownership is not in the applicant's name.

Consent from the land owner / occupier or relevant Crown Land Manager must be obtained to allow access to land for the purpose of accessing and or operating works

Land owner details:

Given name(s)	Surname
Given name(s)	Surname
Company name:	
Postal address (Inc. postcode)	

Land details:

The named parties noted above are the legal owners / occupiers / Crown Land Manager(s) of land known as:

Volume	Folio	Lot No.	Plan No.	Crown Allotment	Section

Consent:

I / we authorise: _____
(Licence holder names)

Of (Postal address) _____
(Licence holders postal address)

To access this land for the purpose of accessing and or operating works

Signed: _____
Print name

Signed: _____
Print name

Date: ____ / ____ /20____

If land titles are in the name of a company or other legal entity, an authorised officer (Director) must sign and provide evidence of their authorisation